

pleading. A party's initial pleading in any proceeding must comply with Rule 200, but the presiding officer may allow documents filed during informal stages of the proceeding to be considered a party's initial pleading without the requirement of resubmission to comply with this rule. All pleadings filed during the formal stage of a proceeding must be filed in accordance with Rules 300 through 303. A party may adopt or join any other party's pleading. Two (2) or more separately stated grounds, claims or answers concerning the same subject matter may be included in one (1) pleading. (7-1-93)

**211. -- 219. (RESERVED)**

**220. APPLICATIONS/CLAIMS/APPEALS -- DEFINED -- FORM AND CONTENTS (RULE 220).**

**01. Applications/Claims/Appeals Defined.** All pleadings requesting a right, license, award or authority from the agency are called "applications" or "claims" or "appeals." (7-1-93)

**02. Form and Content.** Applications or claims or appeals should: (7-1-93)

**a.** Fully state the facts upon which they are based; (7-1-93)

**b.** Refer to the particular provisions of statute, rule, order, or other controlling law upon which they are based; and (7-1-93)

**c.** State the right, license, award, or authority sought. (7-1-93)

**221. -- 229. (RESERVED)**

**230. PETITIONS -- DEFINED -- FORM AND CONTENTS (RULE 230).**

**01. Petitions Defined.** All pleadings requesting the following are called "petitions." (7-1-93)

**a.** Modification, amendment or stay of existing orders or rules; (7-1-93)

**b.** Clarification, declaration or construction of the law administered by the agency or of a party's rights or obligations under law administered by the agency; (7-1-93)

**c.** The initiation of a contested case not an application, claim or complaint or otherwise taking action that will lead to the issuance of an order or a rule; (7-1-93)

**d.** Reconsideration; or (7-1-93)

**e.** Intervention. (7-1-93)

**02. Form and Contents.** Petitions should: (7-1-93)

**a.** Fully state the facts upon which they are based; (7-1-93)

**b.** Refer to the particular provisions of statute, rule, order or other controlling law upon which they are based; (7-1-93)

**c.** State the relief desired; and (7-1-93)

**d.** State the name of the person petitioned against (the respondent), if any. (7-1-93)

**231. -- 239. (RESERVED)**

**240. COMPLAINTS -- DEFINED -- FORM AND CONTENTS (RULE 240).**

**01. Complaints Defined.** All pleadings charging other person(s) with acts or omissions under law